

**Women's College of Arts, Commerce and Computer Application,  
Dongar Kathore, Tal.-Yawal, Dist.- Jalgaon. (Maharashtra)**

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**Annual Quality Assurance Report 2008-09**

( NAAC Track ID: MHCOGN11414 )

Submitted to

National Assessment and Accreditation Council

Bangalore

January 2015

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year (for example 2013-14)**

2008-09

#### I. Details of the Institution

1.1 Name of the Institution

Women's College of Arts, Commerce and Computer Application  
Dongar Kathore, Tal.-Yawal Dist.-Jalgaon Maharashtra

1.2 Address Line 1

Dongar Kathore, Tal.Yawal, Dist.Jalgaon

Address Line 2

City/Town

Dongar Kathore

State

Maharashtra

Pin Code

425301

Institution e-mail address

[wcdkdathore@gmail.com](mailto:wcdkdathore@gmail.com) , [dgbhole@gmail.com](mailto:dgbhole@gmail.com)

Contact Nos.

02585-263061, 263225

Name of the Head of the Institution:

Dr.Dilip Girdhar Bhole

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2008-09.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	60-65%	2004	3 <sup>rd</sup> May 2009
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/07/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

NIL

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Bachelor of Computer Application

1.12 Name of the Affiliating University (for the Colleges)

S.N.D.T. WOMEN'S UNIVERSITY  
MUMBAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

---

UGC-CPE

--

DST Star Scheme

----

UGC-CE

---

UGC-Special Assistance Programme

----

DST-FIST

---

UGC-Innovative PG programmes

--

Any other (Specify)

---

UGC-COP Programmes

---  
--- . .

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

00

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

02

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

College constitutes various committees for the academic year and prepared academic calendar

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Introducing new P.G. Programmes	Obtained formal permission from State Government and S.N.D.T. Women's University, Mumbai to start M.A Part-II Marathi.
To start two year P.G.Course in Marathi part-I from the academic year 2008-09	The college Started Two year P.G.Course in Marathi Part-I from the academic year 2008-09.
Encouraging the faculty members and students for	The faculty members and students participated and paper presented in

active participation in conferences seminars and workshops	twenty five conference, seminar and workshop in the academic year.
To organize study tours for BA & BCA Students to provide exposure to students	College arranged study tour for BA & BCA students at Bhusawal-Tirupati-Mysore-Ootty-Srirangpattanam-Helibrid-Bellore-Shravanbelgol-Bangalore-Bhusawal.
Encouraging the faculty members to acquire higher academic and research qualification.	Two faculty members acquired higher academic and research qualification

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

Nil

## Part – B

### Criterion – I

#### I. Curricular Aspects

1.1 Details about Academic Programmes:-

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	01 Programmes M.A.(Marathi)	--	01 M.A.(Marathi)	--
UG	02 Programmes B.A. B.C.A.	--	01 B.C.A.	01
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
<b>Total</b>	03	00	02	01

Interdisciplinary	B.A	--	--	--
Innovative	Bachelor of Computer Application	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes

Pattern	Number of programmes
Semester	02 Programmes B.C.A.-Part I.II.III M.A. Part-I
Trimester	Nil
Annual	B.A. Part-I,II & III



1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students  Yes

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Post Graduate Programme :-** The college has started M.A. (Marathi) Part-I course from this academic year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- College started Post Graduate Programmes (M.A. in Marathi) of SNDT Women's University, Mumbai.
- The syllabus is based on credit system and evaluation pattern is designed as per the nature of subject.
- Total credits for the entire P.G. course is 80.
- Each semester has 20 credits.  
Internal and External final ratio is 50:50 total 100 marks for each subject.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	06	00	00	01

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	2	0	0	0	0	0	0	0	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Others University/ Local	Total
Attended Seminars/	02	08	10	05	25
Presented papers	00	01	02	00	03
Resource Persons	00	00	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To make the teaching learning process more interesting and effective, all the faculty members exploited various innovative teaching methods. Participation in restructuring workshoalps at the University level, preparation of question banks, active involvement of staff in the Board of Studies; were instrumental in bringing reforms in the existing curriculum design.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- **Examination Reforms Implemented-**
  - Implementation of Central Paper Setting for University level examination.
  - Formation of vigilance squad.
  - Formation of unfair means committee
  - Implementation of Central Assessment Programme for college level theory papers.
  - Conduct of meetings for Exam. supervisors.
  - Formats prepared to keep records of-
    - Student's class wise and block wise attendance.
    - Supervisor's attendance report
  - Receiving the question papers from the University and maintain confidential records.
  - **Evaluation Reforms:**
  - Continuous internal assessment for practical subjects.
  - Novel teaching learning methods for internal evaluations are being introduced.
    - ✓ Project presentations based on field visit and survey conducted.
    - ✓ Group Discussion
    - ✓ Quiz Competitions.
    - ✓ Seminar Presentation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	01	01
----	----	----

2.10 Average percentage of attendance of students

70%
-----

2.11 Course/Programme wise

**Distribution of pass percentage: April 2009**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	69	00	00	23.2	21.7	44.9
B.C.A	15	00	50	00	00	50
M.A. Sem.I	09	00	55.5	33.3	11.1	99.9
M.A. Sem.II	10	00	00	40	60	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching- Learning process is monitored by IQAC in following ways:

- i. Teachers from each faculty Prepare subject wise Annual teaching Plan.
- ii. Evaluation of staff by students at the end of term for each subject.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	00	00	00
Technical Staff	00	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The Head of the institution has provided sensitization and motivation to the each faculty for doing Ph.D. work.
2. The Head of the institution does insist and sensitize for doing research work under the initiatives of IQAC.
3. The head of the institution promotes to the each faculty for doing paper presentation and participation for seminars, workshops, and to publish books and other publications.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 1.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference Proceedings	--	--	--

*Refer Annexure (iii) for details*

**3.5 Details on Impact factor of publications:**

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects ( <i>other than compulsory by the University</i> )	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

**3.9 For colleges**

Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
--	--	--	--	--	--
--	--	--	--	--	--

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations** International National Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs : Nil**

From funding agency

From Management of University/College

Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

**3.17 No. of research awards/ recognitions received by faculty and research fellows****Of the institute in the year**

Total	International	National	State	University	Dist	College
02	00	00	00	02	00	00

**University Recognitions:**

1. Dr. D.G.Bhole appointed of BOS Member of S.N.D.T.Women's University,Mumbai.
2. Dr. D.G.Bhole appointed of Senate Member of S.N.D.T.Women's University,Mumbai.

**3.18 No. of faculty from the Institution**

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. Of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. Of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="02"/>		
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="08"/>	Any other	<input type="text" value="00"/>

**College Forum:**

1. Organized Aids Awareness Week by NSS Department of during 1<sup>st</sup>-7<sup>th</sup> December. 2008.
2. Annual Social gathering and prize distribution was held on 3<sup>rd</sup> Feb, 2009.

**NSS Forum:**

**01]** Programme of *NIRMALYA* collection at the time of *Ghatsthapana Day*

was handled voluntarily by the teachers and volunteers during 07/09/2008 to 09/10/2008.

**02]** Literacy awareness week was awarded at Dongar Kathore through the

various Pathanattayas and poster competitions on 08/09/2008.

**03]** *AIDS Awareness Week* was conducted at Dongar Kathore village during

01/12/2008 to 08/12/2008.

**04]** Pulse-Polio programme was conducted at Dongar Kathore. Tal- Yawal.

Dist.Jalgaon during 21/12/2008 and 08/02/2009 by PHC

**05]** Medical check –up Camp for *Childrens and Womens* was conducted at adopted village Dongar Kathore. Tal- Yawal. Dist. Jalgaon, by Dr. Nitin Mahajan[Children Specialist] and Dr. Sangita Mahajan [Gynologist] on 30/12/2008

**06]** Eye check –up camp was conducted at adopted village Dongar Kathore Tal- Yawal. Dist. Jalgaon, by Dr. Tushar Firke [Vishnuleela Hospital Jalgaon] on 29/12/2008.

**07]** Medical check –up Camp was dealt at adopted village Dongarde Tal- Yawal. Dist. Jalgaon, on 27/12/2008 by Dr. Nitin Bhirud.

**08]** Swacchata Abhiyan was implemented at Dongarde. Tal- Yawal. Dist. Jalgaon on 1/12/2008 by NSS Volunteers .

### **3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

1. NSS activities conducted for Institutional Social Responsibility community services.

### **Criterion – IV**

## **4. Infrastructure and Learning Resources**

### **4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 acres	--	--	--
Constructed area	3664.59 sq. m.	--	--	--
Class rooms	07	--	--	--
Laboratories	02	--	--	--
Seminar Halls	01	--	--	--
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	05	College	05
Value of the equipment purchased during the year (Rs. in Lakhs)	--	Rs.18800/-	College	Rs.18800/-
Others				



## 4.2 Computerization of administration and library

Pay sheets of teaching and non-teaching , admission list of students, BA and BCA Examination Question papers, admit cards, seating arrangement, results, Issue of Certificates[Marksheets], others certificates are done by computers.

The college library offer the following services during the year2004-05

- 1) Reading room facility- Yes
- 2) Reference services- Yes
- 3) News paper Clipping- Yes
- 4) New arrivals- Yes
- 5) Inter Loan facility- Yes

## 4.3 Library services:

	YEAR 1996-2008		YEAR 2008-09		YEAR 1996-2009	
	EXISTINGS		NEW ADDED		TOTAL	
	NO.	RS	NO.	RS	NO.	RS
<b>Text Books</b>	514	31205.50	9	1410.00	523	32615.50
<b>Reference Books</b>	1223	168043.40	142	33568.00	1365	201611.40
<b>e-Books</b>	-	-	-	-	-	-
<b>Journals</b>	155	21223.00	23	1975.00	178	23198.00
<b>e-Journals</b>	-	-	-	-	-	-
<b>Digital Database</b>	-	-	-	-	-	-
<b>CD &amp; Video</b>	24	1450.00	0	0.00	24	1450.00
<b>Others (Specify) Brail Books</b>	-	-	-	-	-	-
<b>Other Books</b>	54	5501.00	2	390.00	56	5891.00
<b>Total No. Of Titles</b>	1267	204749.80	149	35368.00	1416	240117.80

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	13	10	01	10	00	02	01	00
Added	0	0	0	0	0	0	0	0
Total	13	10	01	10	00	02	01	00

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Nil
-----

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	00
ii) Campus Infrastructure and facilities	00
iii) Equipments	00
iv) Others	00
<b>Total:</b>	00

IQAC has formed following facilities:-

1. Computer Facility
2. Internet Facility

Sr. No.	Name of support services	No. of programmes organized	No. of students benefited
1	Computer Facility	01	To all Senior College Students
2	Internet Facility	--	Free Internet Facility to all students and teachers

### Criterion – V

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Guest lectures , computer training, Visits, Extension activities have been contributed through IQAC in enhancing awareness about Student Support Services etc.

IQAC has formed following facilities for the students:-

1. Computer Facility
2. Internet

Sr. No.	Name of support services	No. of programmes organized	No. of students benefited
1	Computer Facility	--	To all Students
2	Internet Facility	--	Free Internet Facility to all

### 5.2 Efforts made by the institution for tracking the progression

Institution makes efforts for tracking progression through the NSS activities and state, university, institution and activities,

1. Monitoring the working of the committees to ensure that there is penetration of services to all the students.
2. Records are maintained by each committee. Records are analyzed for further action.
3. Suggestion box is provided and format of suggestion slip is prepared by QCC.

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
307	00	00	307

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	00	00		307	100

Last Year 2007-08						This Year 2008-09					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
94	27	13	128	---	262	68	34	28	177	---	307

Demand ratio 1:1      Dropout % 17.05%

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

No. of students beneficiaries

**5.5 No. of students qualified in these examinations**

NET	<input type="text" value="00"/>	SET/SLET	<input type="text" value="00"/>	GATE	<input type="text" value="00"/>	CAT	<input type="text" value="00"/>
IAS/IPS etc	<input type="text" value="00"/>	State PSC	<input type="text" value="00"/>	UPSC	<input type="text" value="00"/>	Others	<input type="text" value="00"/>

**5.6 Details of student counselling and career guidance**

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

### 5.8 Details of gender sensitization programmes

Nil
-----

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	260	774565
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

**5.11 Student organised / initiatives**

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

**5.12 No. of social initiatives undertaken by the students**

**5.13 Major grievances of students (if any) redressed:** \_\_\_\_\_NIL\_\_\_\_\_

**Criterion – VI**

**6. Governance, Leadership and Management**

**6.1 State the Vision and Mission of the institution**

AIMS

Women in rural area are deprived of the education facilities because the education institutions are not available at the threshold. With this objective in view the town started the education institution “Arunodaya Shikshan Prasarak Mandal” in 1961

OBJECTIVE

- To provide education facility to women in rural area
- To give them knowledge and make them fit for life.
- To bring about their Social, Cultural and Economic development.

MISSION

“Prajwalito Dnyanmay Pradip”

The mission of the college is to spread the light of knowledge in the area surrounding the village Dongar kathore where our collage is situated. This task has to be fulfilled by making the opportunities of higher education available to women in our rural area who are deprived of higher, life-oriented education and by giving them chances of their social, economical and cultural development.

**6.2 Does the Institution have a Management Information System?**

- Yes, the management is kept up to date with all the relevant information.
- The reports of all the departments and committees are submitted to the Principal, who then presents it to the Management.

### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

#### **6.3.1 Curriculum Development:**

- The College, being affiliated to SNDT Women's University, Mumbai, follows the curriculum prescribed by it.
- Faculty are actively involved in the different Boards of Studies which set up by the university.

#### **6.3.2 Teaching and Learning:**

- Various strategies are used to make teaching –learning experiences student centric and project based.
- Thus class seminars, field visits, Home Assignments, Internal test exams. etc are conducted/organized for all classes.
- Teachers are encouraged to keep themselves updated with the latest in their subjects by attending and actively participating in workshops, seminars and conferences etc.

#### **6.3.3 Examination and Evaluation:**

- Continuous evaluation is practised for internal marks, class tests, projects, class seminars, field visits are some of the various ways this is done. These practices have seen increased punctuality and regularity among the students.

#### **6.3.4 Research and Development:**

- It also motivates staff members to write and publish research articles.

#### **6.3.5 Library, ICT and physical infrastructure/ instrumentation:**

##### **LIBRARY:**

- The Library has easy access system for all, current and ex-students, staff and outsiders. It makes optimum use of showcases, bulletin boards, wall papers, etc to display new arrivals, relevant cuttings from newspapers and latest notices.

##### **ICT:**

- We have two computer labs with internet facility

##### **PHYSICAL INFRASTRUCTURE:**

The college has sufficient infrastructure facilities.

### **INSTRUMENTATION:**

- The College has Geography & Computer laboratories and calibration is done annually according to the schedule.

#### **6.3.6 Human Resource Management**

- The college encourages staff members to apply for and participate in timely refresher and orientation courses
- Performance assessment, student feedback analysis done regularly.
- Canteen, recreation facilities made available on campus.
- It provides a healthy environment, transparency and encourages a spirit of unity among the staff members.

#### **6.3.7 Faculty and Staff recruitment**

- Recruitment is done as per the State Government rules and norms laid down by UGC.
- Proposal regarding need for recruitment is made by the Principal. The Management is made aware of the vacancies that have arisen and posts are advertised and interviews conducted keeping in mind the University, Government and UGC guidelines.

#### **1.3.8 Industry Interaction / Collaboration**

Industrial visits are organised by the college every year.

#### **6.3.9 Admission of Students**

- Every year publicity about college admission process and courses available is done by staff members by visiting various junior colleges.
- Full transparency in admission process is maintained.
- One window system followed
- Admission committee is set up according to university norms, with backward class nominee.
- Seats are filled on first come first served basis.
- Fees concession and fee instalment schemes made available for the needy

**6.4 Welfare Schemes for: NSS**

**Teaching Staff: 02**

**Non teaching Staff: 02**

**Students: 200**

**6.5 Total corpus fund generated: Nil**

**6.6 Whether annual financial audit has been done? - Yes**

**6.7 Whether Academic and Administrative Audit (AAA) has been done?: No**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

**6.8 Does the University / Autonomous College declare results within 30 days?**

**For UG Programmes – Yes**

**For PG Programmes – Yes**

**6.9 What efforts are made by the University/Autonomous College for Examination Reforms?**

Nil

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

- No special efforts made by the University in this regard.

**6.11 Activities and support from the Alumni Association:**

- Helps during admission process with publicity campaign.
- Involves the cultural events
- Helps about social development linkages.

**6.12 Activities and support from the Parent – Teacher Association**

The suggestions of the Parent- Teacher meetings are duly recorded by our college to initiate suitable steps at appropriate time.



### 6.13 Development programmes for support staff: - NIL

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Dustbins are kept in Campus.
- Tree Plantation is done.
- Water conservation is done through drip irrigation.
- Vermiculture is done.

### Criterion – VII

#### 7. Innovations and Best Practices

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ Establishment of spacious administrative office. Classrooms,

##### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the schedule of future plans the plan of action decided was implemented at the beginning of the year –

- ❖ Co- Curricular—
- ❖ Extra Curricular—

##### 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

(A) Organization of Gathering.

(B) NSS

*(Refer Annexure (v) for details as per the format in the NAAC self study manual).*

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

##### 7.4 Contribution to environmental awareness / protection

- Volunteer students have been planted twenty two saplings approaching to the campus of A.D.Chaudhari Vidyalaya and campus of college on the 10/8/2008.
- Swacchata Abhiyan was implemented at Dongarde. Tal- Yawal. Dist. Jalgaon on 1/12/2008 by NSS Volunteers .

##### 7.5 Whether environmental audit was conducted?

Yes  No

## **7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

### **Strengths**

- The approachable management of ASP Mandal's Dongar Kathore under which the college runs the academic, co curricular and extracurricular activities and student welfare activities have been instrumental in cultivating the culture of Quality, Excellence and Love for diverse groups of students.
- College also provide facility and allow the financially weak students to pay fees in instalments.
- Considering the semester system examination and completion of syllabus and satisfaction of teaching the college have modified and channelized the extracurricular activities and co curricular activities in such a way that maximum time can be allotted to teaching.
- Considering the need to change the society's view and attitude towards women education, college carried out various activities to strengthen the image of girl child.

### **Weaknesses**

- Lack of initiative due to girls college
- Gender based society attitude towards girl child educational status in the society affecting the development of the system and employability status.
- Lack of financial support from the government.
- Lack of transports facilities.

### **Opportunities**

- There is an opportunity for developing innovative programmes as per the need of the society.
- College has scope for developing programmes which will encourage self employment opportunity.

### **Threats**

- College face serious threats from the co education based other university colleges in the vicinity.
- Gender bias existing Indian Society is a big threat resulting in drop out rates in women education and is a big problem faced by the college.

## **1. Plans of institution for next year (2009-2010)**

### **I. Academic :**

1. To start two year P.G.Course in Marathi part-II and semester pattern to B.A.part-I from the academic year 2009-10
2. Recognition under Section 2(f) and 12(B) of the U.G.C.Act 1956.
3. To appoint teachers on regular basis.

**II. Co-curricular :**

- To conduct Alumni Meet & Parents Meet in December 2009 during Annual Social Gathering of the college.
- To organize special camp as NSS activity in the village adopted by our college.

**III. Sports :**

- To participate in Leadership Camp.

**IV. Others :**

- Augment computer & internet facility.

Name: **Dr.S.B.Dhake**

Name: **Prin. Dr.D.G.Bhole**

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*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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## UNIVERSITY ACADEMIC CALENDAR 2008-2009

Sr. No.	Faculty	Academic Term		Vacations			Vacation Days
		First Term	Second Term	Diwali	Christmas	Summer	
01	Arts	11/06/2008 To 18/10/2008	10/11/2008 To 30/04/2009	20/10/2008 To 09/11/2008	25/12/2008 To 01/01/2009	10/05/2009 To 10/06/2009	70
02	Technology  B.C.A.	11/06/2008 To 18/10/2008	10/11/2008 To 30/04/2009	20/10/2008 To 09/11/2008	25/12/2008 To 01/01/2009	10/05/2009 To 10/06/2009	70
03	M.A.	09/06/2008 To 17/10/2008	03/11/2008 To 30/04/2008	20/10/2008 To 31/10/2008	25/12/2008 To 31/12/2008	04/05/2009 To 09/06/2009	56

### ACADEMIC YEAR – 2008-09

Total Working Day = 365 - 53 (Sunday) = 312-17 (Holiday) = 295

Total Teaching Day= 365-53 (Sunday) = 312- (17 +60) = 235-50 (Exam.) = 185

### List of Holidays for the Academic Year 2008-09

Sr. No.	Name of Holiday	Date	Day
01	AASHADHI EKADASHI	14/07/2008	MONDAY
02	PARSI DIN	19/08/2008	TUESDAY
03	GANESH CHATURTHI	03/09/2008	WEDNESDAY
04	GANDHI JAYANTI & RAMJAN ID	02/10/2008	THURSDAY
05	DASHARA	09/10/2008	THURSDAY

06	DIWALI (LAXMI PUJAN)	28/10/2008	TUESDAY
07	BALIPRATIPADA	29/10/2008	WEDNESDAY
08	BHAUBIJ	30/10/2008	THURSDAY
09	GURUNANAK JAYANTI	13/11/2008	THURSDAY
10	HOLIDAY	29/11/2008	SATURDAY
11	BAKARI ID	09/12/2008	TUESDAY
12	CRISMAS	25/12/2008	THURSDAY
13	MOHRAM	08/01/2009	THURSDAY
14	SHIVJAYANTI	19/02/2009	THURSDAY
15	MAHASHIVRATRI	23/02/2009	MONDAY
16	HOLI & ID E MILAD	10/03/2008	TUESDAY
17	DHULIVANDAN	11/03/2009	WEDNESDAY
18	GUDHIPADVA	27/03/2009	FRIDAY
19	RAM NAVMI	03/04/2009	FRIDAY
20	MAHAVEER JAYANTI	07/04/2009	TUESDAY
21	GOOD FRIDAY	10/04/2009	FRIDAY
22	DR. AMBEDKAR JAYANTI	14/04/2009	TUESDAY
23	BUDHAPOURNIMA	09/05/2009	SATURDAY