

**Women's College of Arts, Commerce and Computer Application,
Dongar Kathore, Tal.-Yawal, Dist.- Jalgaon. (Maharashtra)**

Website: www.wcdkdkathore.com

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Annual Quality Assurance Report 2004-05

(NAAC Track ID: MHCOGN11414)

Submitted to

National Assessment and Accreditation Council

Bangalore

January 2015

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2004-05

I. Details of the Institution

1.1 Name of the Institution

Women's College of Arts, Commerce and Computer Application
Dongar Kathore, Tal.-Yawal Dist.-Jalgaon, Maharashtra

1.2 Address Line 1

Dongar Kathore, Tal.Yawal, Dist.Jalgaon

Address Line 2

City/Town

Dongar Kathore

State

Maharashtra

Pin Code

425301

Institution e-mail address

wcdkdkathore@gmail.com , dgbhole@gmail.com

Contact Nos.

02585-263061, 263225

Name of the Head of the Institution:

Shri.Dilip Girdhar Bhole

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2004-05.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	60-65%	2004	3 rd May 2009
2	2 nd Cycle	--	--	--	--
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/07/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

NIL

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Bachelor of Computer Application

1.12 Name of the Affiliating University (*for the Colleges*)

S.N.D.T. WOMEN'S UNIVERSITY
MUMBAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

UGC-CPE

--

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

--

Any other (*Specify*)

UGC-COP Programmes

.. . .

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

00

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

02

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To encourage the staff members to participate in national and international conferences and workshops seminars etc.	The faculty members participated and paper presented in eighteen conference seminar and workshop in the academic year.
Assessment of teachers should be done periodically.	Assessment of teachers is done through the feedback filled by the students.
Encouraging the faculty members to acquire higher academic and research qualification.	One faculty member has registered Ph. D course and one faculty member has registered P.G course.
To provide internet facility to the students and teachers.	The college provided internet facility in computer laboratory for teachers and students and non-teaching staff in the office.

Inspiring the faculty members for active involvement in academic bodies of university.	One faculty member has been elected on BOS, faculty of social science, senate bodies of SNTD Women's University Mumbai.
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Nil

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes:

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	02 Programmes B.A. B.C.A.	--	01 B.C.A.	01 B.C.A.
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	02	00	01	01

Interdisciplinary	B.A	--	--	--
Innovative	Bachelor of Computer Application	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes

Pattern	Number of programmes
Semester	02 Programmes B.A. Part-I B.C.A.-Part I.II.III
Trimester	Nil
Annual	B.A. Part-II & III

1.3 Feedback from stakeholders* Alumni Parents Employers Students Yes

(On all aspects)

Mode of feedback : Online Manual Yes Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Under Graduate Programme

- The syllabus of B.A.Part-I is new on semester Pattern and Internal and External final ratio is 70:30 total 100 marks for each subject.
- The syllabus of B.C.A.Part-I is new on semester Pattern and Internal and External final ratio is 60:40 total 100 marks for each subject.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	07	00	00	00

2.2 No. of permanent faculty with Ph.D.

00

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	5	0	0	0	0	0	0	2	5

2.4 No. of Guest and Visiting faculty and Temporary faculty

0 0 07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Others University/ Local	Total
Attended Seminars/	00	07	11	01	18
Presented papers	00	01	04	00	05
Resource Persons	00	00	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To make the teaching learning process more interesting and effective, all the faculty members exploited various innovative teaching methods. Participation in restructuring workshops at the University level, preparation of question banks, active involvement of staff in the Board of Studies; were instrumental in bringing reforms in the existing curriculum design.

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

• **Examination Reforms Implemented-**

- Implementation of Central Paper Setting for University level examination.
- Formation of vigilance squad.
- Formation of unfair means committee
- Implementation of Central Assessment Programme for college level theory papers.
- Conduct of meetings for Exam. Supervisors.
- Formats prepared to keep records of-
 - Student's class wise and block wise attendance.
 - Supervisor's attendance report
- Receiving the question papers from the University and maintain confidential records.
- **Evaluation Reforms:**
- Continuous internal assessment for practical subjects.
- Following teaching learning methods for internal evaluations are being introduced.
 - ✓ Project presentations based on field visit and survey conducted.
 - ✓ Group Discussion
 - ✓ Quiz Competitions.
 - ✓ Seminar Presentation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	01	01
----	----	----

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise

Distribution of pass percentage: April 2005

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	57	00	10.52	26.31	11.11	47.94
B.C.A	16	00	81.25	00	00	81.25

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching- Learning process is monitored by IQAC in the following ways:

- i. Teachers from each faculty Prepare subject wise Annual teaching Plan.
- ii. Evaluation of staff by students at the end of academic year for each subject.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	----
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	00	00	00
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The Head of the institution has provided sensitization and motivation to the each faculty for doing Ph.D. work.
2. The Head of the institution does insist and sensitize for doing research work under the initiatives of IQAC.
3. The head of the institution promotes to the each faculty for doing paper presentation and participation for seminars, workshops, and to publish books and other publications.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	00	01	--
e-Journals	-	--	--
Conference Proceedings	-	-	-

Refer Annexure (iii) for details

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
--	--	--	--	--	--
--	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NilFrom funding agency From Management of University/College Total **3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows**Of the institute in the year**

Total	International	National	State	University	Dist	College
02	00	00	00	02	00	00

University Recognitions:

1. Mr. D.G.Bhole appointed of BOS Member of S.N.D.T.Women's University,Mumbai.
2. Mr D.G.Bhole appointed of Senate Member of S.N.D.T.Women's University,Mumbai.

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. Of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. Of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="02"/>		
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="07"/>	Any other	<input type="text" value="00"/>

College Forum:

1. Organized Aids Awareness Week by NSS Department of during 1st-8th December. 2004.
2. Annual Social Gathering was held on 10th Feb, 2005 as well as annual prize distribution was conducted on 11th February, 2005.

NSS Forum:

- 01]** One day camp arranged the Sampurna Swacchata Abhiyan at adopted village Chitoda.
Tal- Yawal. Dist. Jalgaon on 24/09/2004
- 02]** Medical check –up was being conducted at adopted village Chitoda Tal- Yawal.
Dist. Jalgaon, by Dr. Prasad Surve [M.O. P.H.C. Yawal] on 23/10/2004
- 03]** Volunteers had conducted the *NIRMALYA* in the festival of Navratri on the occasion of foundation for the Goddess at Dongar Karthore village
- 04]** AIDS Awareness Rally was conducted at Dongar Kathore village. on such occasion by

Dr. Prasad Surve [M.O. P.H.C. Yawal] had guided to the volunteers and villagers about AIDS on 06/12/2004.

05] Pulse-Polio Programme was conducted at Dongar Kathore village. Tal- Yawal.

Dist. Jalgaon on 09/12/2004.

06] Medical check-up Camp was being conducted at adopted village Chitoda

Tal- Yawal. Dist. Jalgaon, by Dr. Manik Patil [Chaityanya Ayurved

Mahavidyalaya. Sakegaon] on 17/12/2004

07] Eye check -up Camp was being conducted at adopted village Chitoda Tal-Yawal.

Dist. Jalgaon, by Dr. Tushar Firke on 01/01/2005.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. NSS activities conducted for Institutional Social Responsibility and community services.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6070.3 sq.mtrs	--	--	--
Constructed area	3664.59 sq. mtrs.	--	--	--
Class rooms	07	--	--	--
Laboratories	02	--	--	--
Seminar Halls	01	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others				

4.2 Computerization of administration and library

Pay sheets of teaching and non-teaching , admission list of students, BA and BCA Examination Question papers, admit cards, seating arrangement, results, Issue of Certificates[Marksheets], others certificates are done by computers.

The college library offers the following services during the year 2004-05

- 1) Reading room facility- Yes
- 2) Reference services- Yes
- 3) News paper Clipping- Yes
- 4) New arrivals- Yes
- 5) Inter Loan facility- Yes

4.3 Library services:

	Year 1996 To 2003		Year 2004 To 2005		Year 1996 To 2005	
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	425	24187.50	31	2465.00	456	26652.50
Reference Books	1009	128495.40	50	6089.00	1059	134584.40
e-Books	-	-	-	-	-	-
Journals	76	11205	18	3671	94	14876.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	13	1450.00	8	0	21	1450.00
Others (Specify) Brail Books	-	-	-	-	-	-
Other Books	34	3271.00	6	855	40	4126.00
Total No. Of Titles	1011	155953.80	66	9409.00	1077	165362.80

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	13	10	01	10	00	02	01	00
Added	0	0	0	0	0	0	0	0
Total	13	10	01	10	00	02	01	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Computer training is given to regular teachers and students in the faculty of B.A ,BCA teachers and students are involved in the computer and Internet access training programme.

Internet Facilities is available in office for administrative purposes and in Computer laborarory for students and teachers purposes.

4.6 Amount spent on maintenance in lakhs:

i) ICT	00
ii) Campus Infrastructure and facilities	00
iii) Equipments	00
iv) Others	00
Total:	00

IQAC has formed following facilities:-

1. Computer Facility
2. Internet Facility

Sr. No.	Name of support services	No. of programmes organized	No. of students benefited
1	Computer Facility	01	To all Senior College Students
2	Internet Facility	--	Free Internet Facility to all

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Guest lectures , computer training, Visits, Extension activities have been contributed through IQAC in enhancing awareness about Student Support Services etc.

IQAC has formed following facilities:-

1. Computer Facility
2. Internet

Sr. No.	Name of support services	No. of programmes organized	No. of students benefited
1	Computer Facility	--	To all Students
2	Internet Facility	--	Free Internet Facility to all

5.2 Efforts made by the institution for tracking the progression

Institution makes efforts for tracking progression through the NSS activities and state, university, institution and activities,

Suggestion box is provided for students near the office.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
285	00	00	285

(b) No. of students outside the state

00

(c) No. of international students

00

No	%
00	00

Men

Women

No	%
285	100

Last Year 2003-04						This Year 2004-05					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
117	11	07	64	---	199	132	18	07	128	---	285

Demand ratio 1:1

Dropout % 4.67%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

00

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

Each faculty guides to the graduate students to be faced the competitive exams.

No. of students benefitted

20

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	159	407837
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

AIMS

Women in rural area are deprived of the education facilities because the education institutions are not available at the threshold. With this objective in view the town started the education institution “Arunodaya Shikshan Prasarak Mandal” in 1961

OBJECTIVE

- To provide education facility to women in rural area
- To give them knowledge and make them fit for life.
- To bring about their Social, Cultural and Economic development.

MISSION

“Prajwalito Dnyanmay Pradip”

The mission of the college is to spread the light of knowledge in the area surrounding the village Dongar kathore where our collage is situated. This task has to be fulfilled by making the opportunities of higher education available to women in our rural area who are deprived of higher, life-oriented education and by giving them chances of their social, economical and cultural development.

6.2 Does the Institution have a Management Information System?

- Yes, the management is kept up to date with all the relevant information.
- The reports of all the departments and committees are submitted to the Principal, who then presents it to the Management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

- The College, being affiliated to SNTD Women's University, Mumbai, follows the curriculum prescribed by it.
- Faculty are actively involved in the different Boards of Studies which set up by the university.

6.3.2 Teaching and Learning:

- Various strategies are used to make teaching –learning experiences student centric and project based.
- Thus class seminars, field visits, Home Assignments, Internal test exams.etc are conducted/organized for all classes.
- Teachers are encouraged to keep themselves updated with the latest in their subjects by attending and actively participating in workshops, seminars and conferences etc.

6.3.3 Examination and Evaluation:

- Continuous evaluation is practised for internal marks, class tests, projects, class seminars, field visits are some of the various ways this is done. These practices have seen increased punctuality and regularity among the students.

6.3.4 Research and Development:

- It also motivates staff members to write and publish research articles.

6.3.5 Library, ICT and physical infrastructure/ instrumentation:

LIBRARY:

- The Library has easy access system for all, current and ex-students, staff and outsiders. It makes optimum use of showcases, bulletin boards, wall papers, etc to display new arrivals, relevant cuttings from newspapers and latest notices.

ICT:

- We have two computer labs with internet facility

PHYSICAL INFRASTRUCTURE:

The college has sufficient infrastructure facilities.

INSTRUMENTATION:

- The College has Geography & Computer laboratories and calibration is done annually according to the schedule.

6.3.6 Human Resource Management

- The college encourages staff members to apply for and participate in timely refresher and orientation courses
- Performance assessment, student feedback analysis done regularly.
- Canteen facilities made available on campus.
- It provides a healthy environment, transparency and encourages a spirit of unity among the staff members.

6.3.7 Faculty and Staff recruitment

- Recruitment is done as per the State Government rules and norms laid down by UGC.
- Proposal regarding need for recruitment is made by the Principal. The Management is made aware of the vacancies that have arisen and posts are advertised and interviews conducted keeping in mind the University, Government and UGC guidelines.

1.3.8 Industry Interaction / Collaboration

Industrial visits are organised by the college every year.

6.3.9 Admission of Students

- Every year publicity about college admission process and courses available is done by staff members by visiting various junior colleges.
- Full transparency in admission process is maintained.
- One window system followed
- Admission committee is set up according to university norms, with backward class nominee.
- Seats are filled on first come first served basis.
- Fees concession and fee instalment schemes made available for the needy

6.4 Welfare Schemes for: NSS

Teaching Staff: 03

Non teaching Staff: 02

Students: 200

6.5 Total corpus fund generated: Nil

6.6 Whether annual financial audit has been done? - Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?: No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University / Autonomous College declare results within 30 days?

For UG Programmes – Yes

For PG Programmes – N.A

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- No special efforts made by the University in this regard.

6.11 Activities and support from the Alumni Association:

- Helps during admission process with publicity campaign.
- Involved in cultural events
- Helps develop social linkages.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff :- NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Dustbins are kept in Campus.
- Tree Plantation is done.
- Water conservation is done through drip irrigation.
- Vermiculture is done.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ Establishment of specious administrative office

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per the schedule of future plans the plan of action decided was implemented at the beginning of the year –

- ❖ Co- Curricular—
- ❖ Extra Curricular—

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

(A) Organization of Gathering.

(B) NSS

(Refer Annexure (v) for details as per the format in the NAAC self study manual).

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- i. Tree plantation and guidance lecture was organised on 5th July 2004 regarding environmental protection.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- The approachable management of ASP Mandal's Dongar Kathore under which the college runs the academic, co curricular and extra curricular activities and student welfare activities have been instrumental in cultivating the culture of Quality, Excellence and Love for diverse groups of students.
- College also provides facility and allows the financially weak students to pay fees in instalments.
- Considering the semester system examination and completion of syllabus and satisfaction of teaching the college have modified and channelized the extra curricular activities and co curricular activities in such a way that maximum time can be allotted to teaching.
- Considering the need to change the society's view and attitude towards women education, college carried out various activities to strengthen the image of girl child.

Weaknesses

- Lack of initiative due to girls college
- Gender based society attitude towards girl child educational status in the society affecting the development of the system and employability status.
- Lack of financial support from the government.
- Lack of transports facilities.

Opportunities

- There is an opportunity for developing innovative programmes as per the need of the society.
- College has scope for developing programmes which will encourage self employment opportunity.

Threats

- College faces serious threats from the co education based other university colleges in the vicinity.
- Gender bias existing Indian Society is a big threat resulting in drop out rates in women education and is a big problem faced by the college.

1. Plans of institution for next year (2005-2006)

I. Academic :

1. Encouraging the faculty members to acquire higher academic and research qualification.
2. To organise study tour in the month of Jan.2006.

II. Co-curricular :

- To conduct Alumni Meet & Parents Meet in December 2005 during Annual Social Gathering of the college.
- To organize special camp as NSS activity in the village adopted by our college.

III. Sports :

- To participate in NSS Leadership Camp.

IV. Others :

- Augment computer & internet facility.

Name: Dr.S.B.Dhake

Name: Prin. Dr.D.G.Bhole

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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UNIVERSITY ACADEMIC CALENDAR 2004-2005

Sr. No.	Faculty	Academic Term		Vacations			Vacation Days
		First Term	Second Term	Diwali	Christmas	Summer	
01	Arts	11/06/2004 To 30/10/2004	22/11/2004 To 30/04/2005	1/11/2004 To 20/11/2004	25/12/2004 To 01/01/2005	02/05/2005 To 10/06/2005	70
02	Technology B.C.A.	18/06/2004 To 23/12/2004	8/1/2005 To 17/05/2005	8/11/2004 To 19/11/2004	24/12/2004 To 07/01/2005	20/05/2005 To 17/06/2005	56

ACADEMIC YEAR - 2004- 05

Total Working Day = 365 - 52 (Sunday) = 313-17 (Holiday) = 296

Total Teaching Day= 365-52 (Sunday) = 313- (17 +60) = 236- 50 (Exam.) = 186

List of Holidays for the Academic Year 2004-05

Sr. No.	Name of Holiday	Date	Day
01	PARSI DIN	20/08/2004	FRIDAY
02	HOLIDAY	14 /09/2004	TUESDAY
03	GANESH CHATURTHI	18/09/2004	SATUERDAY
04	ANANT CHATIRDASHI	27/09/2004	MONDAY
05	MAHATMA GANDHI JAYANTI	02/10/2004	SATUERDAY
06	HOLIDAY	22/10/2004	FRIDAY
07	DIWALI (LAXMI PUJAN)	12/11/2004	FRIFDAY

08	BALIPRTIPADA	13/11/2004	SATUERDAY
09	BHAUBIJ	15/11/2004	MONDAY
10	GURUNANAK JAYANTI	26/11/2004	FRIDAY
11	CHRISMAS	25 /12/2004	SATUERDAY
12	BAKARI ID	21/01/2005	FRIDAY
13	HOLIDAY	12/02/2005	SATUERDAY
14	SHIV JAYANTI	19/02/2005	SATUERDAY
15	MAHASHIVRATRI	08/03/2005	TUESDAY
16	GOOD FRIDAY	25/03/2005	FRIDAY
17	DHULIVANDAN	26/03/2005	SATUERDAY
18	GUDHI PADVA	09/04/2005	SATUERDAY
19	DR. AMBEDKAR JAYANTI	14/04/2005	THURSDAY
20	RAM NAVMI	18/04/2005	MONDAY
21	ID-A-MILAD	22/04/2005	FRIDAY
22	BUDHA POURNIMA	23/05/2005	MONDAY